

January 6, 2016

The first meeting for the Sharon Town Board for 2016 met on the above date in the Municipal Boardroom, 129 Main Street. The meeting was called to order at 6:30 PM followed by the salute to the flag.

Present were: Sandra Manko-Supervisor
Brian Young, David Cross, William Barlow, Carl Ullman-Councilmen
Joseph Falsarella-Highway Superintendent
Mary Ann Larkin-Joint Planning Board
Evelyn Falsarella-Town Justice
Kevin Lee, Jody Zakrevsky-Sharon Springs Inc.
Ann Marie Falsarella
Carl Walther-Schopeg
Ron Filmer-Schoharie County IDA

Mrs. Falsarella gave the Oath of Office to Sandra Manko-Supervisor, Barbara Cousineau-Town Clerk, Carl Ullman, William Barlow, Brian Young-Councilmen and Joseph Falsarella-Highway Superintendent.

Motion made by David Cross, seconded by Brian Young and carried to approve the minutes of December 2 and December 30, 2015 meetings.

Privilege of the floor was granted to Kevin Lee, Project Manager for Sharon Springs Inc and Jody Zakrevsky, their Consultant.

Mr. Lee stated that Mr. Cho had gained 100% control of the project in March of 2015. Mr. Lee has been with the project since May of 2015. Asbestos has been removed from the Imperial Bathhouse and some of the buildings have been demolished. New flood plain maps have been approved by DEC., meetings have been held with Health Departments regarding need for chlorination. SHPO has to approve each step before permits can be issued.

Mr. Lee said they are hoping to start work in April and to complete work late in 2017 or by 2018.

Mr. Lee showed the Board an architectural drawing of what the Imperial complex will look like. They are asking for a 20 year PILOT although they did not provide copies of the PILOT proposal. The PILOT is important because of the cash flow. Already \$650,000 has been spent on asbestos removal and demolition.

The Town Clerk presented the tax collection and daily cash books for audit by the Board. Motion made by David Cross, seconded by Carl Ullman and carried to approve the audit of the books for 2015.

The Town Justice presented her files for audit by the Town Board. She said that the big book she used to file all of the tickets has been eliminated. She now uses a cardboard case. The total fines or fees assessed for 2015 was \$10875.00. Mrs. Falsarella said there were 195 defendants and 258 charges. She said fines collected were up from last year. After a review of the files, a motion was made by Carl Ullman, seconded by Brian Young and carried to approve the audit of her work for 2015.

Mrs. Falsarella applied for a grant of \$1500 from Court Administration and received \$1405.79. This will be used for two panic buttons and 2 year maintenance.

Supervisor's Report: Received a thank you from Sheriff Desmond for continued support of the Toys for Tots Campaign. They collected over 2200 toys this season.

The Upcoming Tennessee Gas PILOT states that the Town is in agreement to pay 2.65% or \$927.50 to retain George Sansoucy of Sansoucy Appraisals and to authorize the attorneys of Bond, Schoeneck & King to assist in obtaining & analyzing the appraisal report to properly ascertain the value of property and negotiate with Tennessee Gas and agree to the costs for any of the services set forth in Section 1 & 2. The \$35,000 is to pay the appraiser George Sansoucy. There may be some small bills later to pay the attorneys but they shouldn't be much. The purpose of this appraisal is to make sure that the assessment is increased to the correct amount. These properties' assessment hasn't been changed in years-have to value this pipeline and the new facility so we get more tax money.

Town Clerk Report: Taxes are coming in nicely. At the close of business today, 79 taxes have been collected.

Vital Statistics Report: There were 3 deaths in the Town and 3 in the Village. 13 marriage licenses were applied for.

Assessor Report: All exemption renewals have been mailed and are being returned. Checking on new

construction to get assessment changes for 2016.

Tax bills have been mailed and many calls are coming in to explain things on them.

CEO Report: Met with Contractor Paul Chacho and carried out rough framing inspection and insulation plans for Mac Fadden project.

Met with Scott Smith. He states he had a chimney fire. Top Hat Chimney Sweeps in proposing to install a complete new chimney. CEO requested to see plans and inspect the installation.

CEO completed and mailed the November US Census Report regarding residential dwellings permitted.

Met with Bob Waltimeyer who constructed an Ag structure to store farm equipment. He asked CEO about a C of O. CEO explained that a C of O is not issued to an Ag structure as they do not fall under the NYS Uniform Code.

Walter Clark filed a building & zoning permit application for a 24'X28' camp he constructed without permits on Mill Pond Rd. He paid building permit fee to Town Clerk. CEO researching whether structure could be classified as a U structure and request the wiring be inspected & certified before permits are released.

Met with Herbert Vrooman and reviewed insulation R-values required for addition he is constructing. Checked truss rafter bracing at MacFadden project. Bracing on small section of project was not installed correctly. Contractor will contact CEO when corrected.

Met with Brandall Abeling, Route 10. Their manufactured home was lost to fire. They plan to replace it with a used manufactured home of similar size. CEO explained what they would need to obtain building & zoning permits.

CEO contacted by John Rodden Jr. He states he owns a single family dwelling next to his business in Sharon Hill and has been living in it and wishes to demolish it. CEO explained since he is the owner/occupant, he has the right to demolish it but must have a permit. Since he is planning to bury the wood from the dwelling on site, the CEO asked for written approval from NYS DEC.

Issued building permit to Charles Rosner/Scott Smith to replace chimney on Gilberts Corners Rd.

Responded to request for a footing/slab inspection from DSW Homes at Sellers project on Rosenberg Rd. Builders not ready for inspection. Another date will be set.

Ordered and received building permit and zoning permit applications from Race Printing.

Carried out final inspection at Hotaling project on Center Valley Rd, a single wide manufactured home replacement. A couple of items need to be completed and electric certification received before a C of O can be issued.

Carried out under concrete floor inspection before pouring concrete at Schilde project.

Carried out monolithic concrete slab inspection before pouring concrete at Sellers project.

Carried out truss rafter bracing and partial insulation inspection at MacFadden project.

Issued building permit to Alex Solar Power/Susannah Brewi, Mill Pond Rd to install a Roof Mt. Solar Power PV system.

Inspected new chimney installed at Smith residence, High Hill Farm. Asked Top Hat Chimney Sweeps for a statement acknowledging the chimney was installed in accordance with all manufactured specifications and the NYS Uniform Code. C of C will be issued when received.

Carried out final inspection of landings at Hotaling project. C of O was issued.

After receiving electrical inspection report from Carl Jackson, CEO issued building & zoning permits to Clark for hunting cabin on Mill Pond Rd. Cabin does not have sewage system or water well as it is used only occasionally during hunting season and camping in summer months.

Town Historian Report: Work in each of four categories:

1. Research & Writing-wrote article for 2015 Maple Festival booklet
Wrote articles for "The Chatter"-Sharon Springs Newsletter
Continued editorship of "The Chatter"
Wrote article on Clausen Estate for the "Schoharie Historical Review"
Worked with editor on "Sharon and Sharon Springs, A History"
2. Teaching and Public Presentations- continued to serve on Chalybeate Park Restoration

Committee

Graded essays for school award

Agreed to present lecture on the History of Sharon Springs at Oneonta's CCAL in May 2016

3. Historic Preservation-Continued working with Environmental Preservation groups to help preserve the historic nature of our Village

Helped numerous people with their genealogical researching

Volunteered at Chalybeate Park for cleanup & planting

Volunteered to help students at Cooperstown Graduate Program with projects concerned with history of the region

Joined Board of the Schoharie County Historical Society

Helped organize "Robert Burns Night" & "Harriet Tubman Night"

4. Advocacy and Tourism Promotion-conducted talks on the history of Sharon Springs during Garden Festival, Harvest Festival and at special events at the Black Cat.

Volunteered at local Historical Museum and NYSHA

Participated in a book launch for book "Sharon and Sharon Springs, A History"

In addition I attended meetings to learn more about the work of town & village historians

Dog Control Report: Nothing to report the last couple of months.

Supervisor Manko reported an article in the paper in December-"Animal Shelter Offers Help"-representatives from Animal Shelter attended the Board of Supervisors meeting in December to discuss opening up their facilities to the Towns. They fixed up the old section of the shelter and put in an access door for the DCOs. Right now each Town in the County has their own shelter and it's monitored by Ag & Markets. Many times there are issues passing inspection and so on. With the plan the shelter is offering, they can be the primary shelter for each Town and then the Town wouldn't need their shelter. The DCO would bring the dog to the shelter through a separate door and food and water is available. The Animal Shelter would take care of medical needs. They plan to have an alternate site in Cobleskill in case they were shut down (for example if a dog had a contagious disease.) They feel that ultimately there would be a cost savings for the Towns. Mike West is going to draft up a contract between the Towns and the Shelter for those interested at this time. Some of the Towns are like us-they have their own DCO and it is working well so may not be interested at this time. When Mr. Liddle resigns, this is an alternate solution for us to consider. The people from the shelter offered to come to a Town Board meeting and explain if we are interested. They haven't got the pricing finalized yet but I asked if they could give an estimate. Each Town price might fluctuate dependent on the # of dogs they typically have brought to the shelter in the past-probably would be in the range of \$1000-\$1700 per year.

Joint Planning Board Report: One Energy Renewables-Rob Collier advised that they are working on a Site Plan to present to JPB at the February meeting for the proposed Solar Farm on Route 20. Was told he must speak with CEO Weis before being on JPB agenda.

Empire Cell Tower-Jeff Davis states they are working to complete required building application and hope to have it ready to present to CEO soon.

Town of Sharon Land Use Code-Sub Division rewrite is currently being reviewed by JPB and will be submitted back to Nan Stolzenberg this month.

Sharon Springs Inc-in the process of Site Plan Review with the JPB for the Imperial Bath Project. Waiting for SEQRA completion by Village Board.

Tentative Public Hearing for a Special Use Permit is scheduled for January 20 for Ron Ketelsen's application for a restaurant in the Roseboro. Hearing subject to CEO review of application and documentation by January 8.

Simpson Logging application to operate wood shaving business from newly constructed building. The determination that the building would be considered a warehouse/storage for wood shavings was made by JPB in May 2015.

MacFadden & Sons-applications to construct a new storage building on South side of Rt 20 along with adding outside open overhead roofs to existing buildings were reviewed. Change of use was granted on the former Ullman house adjoining the MacFadden property on North side of Rt 20.

ZBA Report: Motion made by Brian Young, seconded by David Cross and carried to appoint Herbert Vrooman Jr. to the ZBA to replace Donna Burr whose term expired. Term expires 12/14/2020.

Highway Superintendent Report: 1992 Ford F700 Dump Truck-fix transmission for \$3120 was completed.

One full time employee was hired on December 14, 2015-Theodore Strobeck.

Permit application fee of \$50 to NYS DEC for Bowmaker Pond Dam-received approved permit 1/5/16. Chain saw training-Instructor would come to Sharon for the training if requested.

CORRESPONDENCE

Bassett Healthcare Network-thank you for choosing Healthworks, 2015 is 20th year of providing health & safety services

C.T. Male-information on services offered as Solar Energy Consulting

Schoharie County 4-H Chronicle Dec. 2015

Schoharie County Dept of Health Certificate of Approval Septic Design-MacFadden

NYS Dept of Transportation-Shared Services Agreement for Emergency Assistance-Joe Falsarella signed agreement regarding emergency assistance to municipalities in absence of Gov's Emergency Declaration

Dept of Army-received permit application for proposed work to be done at Bowmaker's Pond
SEFCU Insurance-Renewal application with request to sign & returned
CD# 14606330-1 month int-\$331.44-total value-\$252,364.90
Schoharie County Real Property Tax Services Agency regarding E-911 assignments
NYS DOT- Re: Speed Limit reduction Request Argusville Rd-will perform a review and notify us
Fulton, Montgomery & Schoharie County Workforce Development Board-2016 Newsletter
Schoharie County Sheriff's Office-thank you for support of Toys for Tots Campaign
NYS Legislative Commission on Rural resources 2015 issue of Rural Futures
Enterprise Products Safety information
NYS DEC Re: DEC# 4-4346-00023/00013-16 Bowmaker's Pond-permit enclosed
Dept of Army Re: Bowmaker's Pond acknowledge work may be performed
Dept of Army Re: Permit application by OneEnergy Development,LLC-determination for property on
Rt 20 owned by Joyce & Westley Hayes
Association of Towns Re: Association's Annual Business Meeting 12/14-2/17 in NYC
Verizon-info to apply for \$10 gift
Schoharie County Office of Emergency Services-request for Municipal Line of Succession update-
returned 1/6/16

OLD BUSINESS

Bowmaker's Pond Dam-Mr. Falsarella met with Dan Crandell and Pete Nichols. Approval was
received from DEC for work to be done on 1/5/16.
Argusville Rd-request for reduced speed limit-DOT will get back to us with decision.

NEW BUSINESS

SEFCU-Motion made by Carl Ullman, seconded by Brian Young and carried for Supervisor to sign the
renewal application and declaration and return to SEFCU.
Motion made by David Cross, seconded by William Barlow and carried to pay \$50 to Schoharie
County Tourism for the Schoharie County Travel Guide. Request made by John Sagendorf.

Resolution #6-2016-Resolution Authorizing Participation in Tennessee Gas Assessment Analysis
Offered By: Brian Young-Councilmen
Seconded By: David Cross

ROLL CALL OF VOTES	AYE	NAY
Brian Young	X	
David Cross	X	
William Barlow	X	
Carl Ullman	X	
Sandra Manko	X	

Motion made by Brian Young, seconded by Carl Ullman and carried to go to the Organizational
meeting at 8:00 PM.

Motion made by Brian Young, seconded by William Barlow and carried to approve the Emergency
Operations Plan for 2016.

Motion made by Brian Young, seconded by David Cross and carried to approve the Workplace
Violence Prevention Policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to approve the Line of Succession
for emergencies for 2016 for the Town of Sharon listing Sandra Manko-Supervisor, followed by David
Cross, Brian Young, Carl Ullman, William Barlow.

Motion made by Brian Young, seconded by David Cross and carried to compensate mileage for official
use of personal vehicle at the rate of \$.50 per mile for 2016.

Motion made by Brian Young, seconded by David Cross and carried to compensate BAR members \$40
per meeting for 2016.

Motion made by Carl Ullman, seconded by David Cross and carried to appoint Mary Ann Larkin as
Interim Secretary of Joint Planning Board for 2016 and compensate her \$100 per meeting (½ to be
reimbursed by the Village)-\$25 more per month if additional clerical work is performed. (This motion

is approved dependent on approval from Village for increased amount.)

Motion made by Brian Young, seconded by David Cross and carried to appoint Mary Ann Larkin as Interim Secretary of ZBA for 2016 and compensate her \$100 per meeting.

Motion made by Carl Ullman, seconded by Brian Young and carried to establish the meeting date and time of Town Board meeting as the 1st Wednesday of the month at 6:30 PM for 2016.

Motion made by Brian Young, seconded by Carl Ullman and carried to designate the Times Journal as the official newspaper for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Barbara Cousineau as Registrar of Vital Statistics for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Mary Ann Larkin as Deputy Registrar of Vital Statistics for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Joan Jozifek and Mary Ann Larkin as Deputy Town Clerks for 2016.

Motion made by Brian Young, seconded by Carl Ullman and carried to appoint David Cross as Deputy Supervisor for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Phil Davis as Deputy Highway Superintendent to be compensated at an additional \$.50 per hour for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Sandra Manko as Budget Officer for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Sandra Manko as Chief Fiscal Officer for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Sandra Manko as Service Officer for 2016.

Motion made by Brian Young, seconded by Carl Ullman and carried to appoint the Sharon Historical Society as Town Historian for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Michael West as Town Attorney for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Jerry Weis as Code Enforcement Officer for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Earl Van Wormer as Deputy Code Enforcement Officer for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Carl Jackson as Deputy Code Enforcement Officer for 2016.

Motion made by Carl Ullman, seconded by Brian Young and carried to appoint Judy Sirena as Sole Assessor for 2016 for a 6-year term to end 9/30/19.

Motion made by Brian Young, seconded by David Cross and carried to appoint Susan Frazier as Deputy Assessor for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Ellen Hall as Court Office Worker for 2016.

Motion made by Carl Ullman, seconded by David Cross and carried to appoint John Falsarella for Court Security for 2016.

Motion made by Brian Young, seconded by Carl Ullman and carried to appoint George Liddle as Dog Control Officer and Primary Shelter for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Douglas Handy, Phillips Van Schaick, Anthony L. DiPace and Bryan MacFadden as Constables for 2016.

Motion made by Carl Ullman, seconded by David Cross and carried to agree that Fred Benninger appoint a transfer site monitor for 2016.

Motion made by Brian Young, seconded by David Cross and carried to appoint Carl Walther as recycling person for 2016 at a rate of \$12.00 per hour (\$9.00 per hour to be reimbursed by Schoharie County.)

Motion made by Brian Young, seconded by Carl Ullman and carried to appoint Jeanne Irwin, Yvonne Van Patten and Carol Willman as Town members to the Youth Commission Board for 2016.

The following depository resolutions were made for the year 2016:

1. Resolution was offered by Brian Young and seconded by David Cross that NBT be designated as depository for Sandra Manko, Supervisor for 2016.
2. Resolution was offered by Brian Young and seconded by David Cross that Bank of Richmondville be designated as depository for Town CD's for 2016.
3. Resolution was offered by Brian Young and seconded by David Cross that NBT be designated as depository for Barbara Cousineau, Town Clerk for 2016.
4. Resolution was offered by Brian Young and seconded by David Cross that NBT be designated as depository for Barbara Cousineau, Tax Collector for 2016.
5. Resolution was offered by Brian Young and seconded by David Cross that NBT be designated as depository for Evelyn Falsarella, Town Justice for 2016.

ROLL CALL OF VOTES for 5 Resolutions listed above	AYE	NAY
Brian Young	X	
David Cross	X	
William Barlow	X	
Carl Ullman	X	
Sandra Manko	X	

Motion made by Carl Ullman, seconded by Brian Young and carried to reconfirm the Town's No Smoking Policy for 2016.

Motion made by Carl Ullman, seconded by Brian Young and carried to reconfirm the Town's Cell Phone Policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm the Town's Seat Belt Policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm the “No Barbequing or Grilling on Town Property” policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm the Town's Sexual Harassment Policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm that time off for vacation, personal days, holidays, sick days, jury duty and bereavement remain the same for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm the Town's Code of Ethics Policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm the Town's Procedures for Conducting Town Board Meetings for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm the Drug Free Workplace Policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm the Investment Policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to pay reimbursement for medical deductibles for current full time employees and retirees not to exceed cap of \$475 per month for 2016 (this reimbursement practice stopped for retirees effective 8/1/2012 going forward)

Motion made by Brian Young, seconded by David Cross and carried to reconfirm the Procurement Policy for 2016.

Motion made by Brian Young, seconded by David Cross and carried to continue with Evening Star Bookkeeping Service for 2016.

Motion made by Brian Young, seconded by David Cross and carried to reconfirm no motorized vessels be allowed on Bowmaker's Pond for 2016.

Wages for Town Highway Department will be discussed in Executive Session.

Motion made by Brian Young, seconded by David Cross and carried to come out of Organizational meeting at 8:22 PM.

Motion made by Brian Young, seconded by David Cross and carried to accept the Town Clerk's report for December 2015.

Motion made by Brian Young, seconded by Carl Ullman and carried to accept the Supervisor's report for December 2015.

Motion made by Brian Young, seconded by David Cross and carried to pay the General Fund bills for December 2015 audited by the Board:

Barbara Cousineau	12.88
Evelyn Falsarella	49.00
Evelyn Falsarella	51.12
John Falsarella	22.50
Joseph F. Falsarella	25.00
Robert Fitzpatrick	60.00
Hummel's Office Plus	30.99
RL Parsons Inc	941.97
Service Education Inc	1287.00
SS Chamber of Commerce	50.00
Sharon Springs Garage	23.33
Time Warner Cable	215.54
Times Journal	76.24
Verizon	177.98
National Grid	176.56
Race Printing & Package Center	110.00

Motion made by Brian Young, seconded by David Cross and carried to pay the Highway Fund bills for December 2015 audited by the Board:

Gillie's Auto Truck & Marine	245.24
RL Parsons Inc	695.45

Motion made by Brian Young, seconded by David Cross and carried to go to Executive Session for 6 personnel matters at 8:30 PM.

Motion made by Brian Young, seconded by Carl Ullman and carried to come out of Executive Session at 9:22 PM.

Motion made by Brian Young, seconded by David Cross and carried that Phil Davis be paid \$18.10/hr. plus \$.50 increment as Deputy Highway Superintendent for 2016 retroactive to 1/1/16 for a total of \$18.60.

Motion made by Brian Young, seconded by Carl Ullman and carried that Lewis Valhos be paid \$16.80/hr. retroactive to 1/1/16.

Motion made by Brian Young, seconded by David Cross and carried that the remaining Highway

Department wages remain the same:

PT help without CDL-remain at \$11.00

PT help with CDL-remain at \$13.00

Starting wage with CDL-remains at \$14.50 with \$.50 increment in 6 months from hire

Motion made by Brian Young, seconded by Carl Ullman and carried to adjourn at 9:40 PM.

Barbara Cousineau, Town Clerk